

## RESOLUTION # 24-01-001

A resolution regarding approval to pay invoices

SHASTA COUNTY  
AUDITOR-CONTROLLER

NOV 07 2024

RECEIVED

**WHEREAS**, the Shasta Fire Protection District must pay its bill in a timely manner,

**NOW, THEREFORE BE IT RESOLVED**, that the Shasta Fire Protection District Board of Directors hereby grants the Fire Chief, the Administrative Assistant, and a Board Member approval to authorize and pay the following invoices:

1. Utility bills (electricity, gas/propane, telephone, internet)
2. Building and fleet maintenance
3. All other invoices up to \$5,000
4. Invoices over \$5,000 need two authorized signatures

All other invoices must be submitted to the Board for approval at the regularly scheduled meeting.


**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that all invoices paid by the Fire Chief or the Administrative Assistant will be presented to the Board for review at the next scheduled meeting, along with a report from the County financial system showing all invoices processed since the previous board meeting.

Ayes 3 Noes 0 Abstain 0 Absent 0

Passed and approved by the Board of the Shasta Fire Protection District in a meeting held on the 19 day of SEPTEMBER 2024.



Stanley L. Swayne Printed name  
Chairperson



Molly GONZALEZ Printed name  
Clerk of the Board

Date 09/19/2024

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