



Shasta Fire Protection District

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Board of Directors Regular Meeting Minutes September 17, 2025

Board Members Present:

Stanley "Rusty" Swayne
Cynthia MacDonald
Susan Weale

Staff Present:

Chief Steineke
Assistant Chief Varnum
Battalion Chief Ohde
Administrative Assistant Hughes

Community Members Present:

Joyce Brown

- 1.0 **CALL TO ORDER:** The meeting was called to order by Board Member Swayne at 6:02PM
- 2.0 **PLEDGE OF ALLEGIANCE:** Flag salute
- 3.0 **APPROVAL OF AGENDA:** Board Member MacDonald motioned to approve the agenda, seconded by Board Member Weale. Vote to approve was unanimous
- 4.0 **APPROVAL OF PREVIOUS MEETINGS MINUTES:** Board Member Weale motioned to approve minutes, seconded by Board Member MacDonald. Vote to approve was unanimous
- 5.0 **PULBIC COMMENT:** No comment
- 6.0 **BUDGET VS ACTUAL:** Administrative Assistant Hughes provided a current Budget vs Actual to the board which they accepted
- 7.0 **ROLLING STOCK DISCUSSION:** Board Member Weale expressed her concern if we decide to sell engine 256 because of its large pumping capacity. Assistant Chief Varnum mentioned our Municipal Services Review (MSR) will be due in 2025. He also mentioned any change in stock would require a new MSR
- 8.0 **STATION GENERATOR/TRANSFER SWITCH:** Battalion Chief Ohde provided an update on getting a generator from PG&E. They aren't going to have any funding until early next year. Battalion Chief Ohde suggests buying one. Board Member MacDonald would like an estimate by the next board meeting

9.0 ISO RATING: More discussion was had about the importance of the ISO rating and the need for further review and clarification

10.0 CHIEF STEINEKE UPDATE:

10.1: Safety Gear - turnouts have been received, invoice has been submitted to the county for payment of \$26,679.63

10.2: SCBA still end of August

10.3: ESO - up and running, we are getting incidents entered

10.4: Vector Solutions – starting with the training documentation

10.5: Generator – purchase – Chief Steineke will work on getting estimates

10.6 Statistics, August 20th – Sept 17th

Calls for service YTD– 149 9/17/25

Calls for service current month - 19

Medical –	7 current month
Public assist –	0 current month
Motor vehicle accident –	2 current month
Smoke check –	1 current month
Vegetation fire –	7 current month
Structure fire –	2 current month
Vehicle fire	0 current month
False alarm –	3 current month
Other –	0 current month

Training hours YTD– 850 total man hours

Training hours month – 309 man hours

10.7 PSFA training, classes were 8/24, 9/13, 9/14. We had 4 initials and 6 renewals

10.8 MARS income - \$31,339.85

10.9 Staff update

Chief Officers (3)

Firefighters (11) (-1) Josh Rogers moved

Quarterly review Oct 1st

10.10 Informed the board about Kiser CPR wanting to present a Partnership Program for their new EMT certification. The board asked for our attorney to review the proposal

11.0 ORAL COMMUNICATION:

Board Member MacDonald wants to check with the school about Halloween and see if we can participate

Meeting adjourned by Board Member Swayne at 7:27pm

X Kelly Hughes
Kelly Hughes
Board Secretary
10/16/25