



Shasta Fire Protection District

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Board of Directors Regular Meeting Minutes July 16, 2025

Board Members Present:

Stanley "Rusty" Swayne
Cynthia MacDonald
Susan Weale

Staff Present:

Chief Steineke
Administrative Assistant Hughes

Community Members Present:

Jo Ann Vayo, Michele Steineke, Chris Norden

- 1.0 **CALL TO ORDER:** The meeting was called to order by Board Member Swayne at 6:00PM
- 2.0 **PLEDGE OF ALLEGIANCE:** Flag salute led by Board Member Swayne
- 3.0 **APPROVAL OF AGENDA:** Board Member MacDonald motioned to approve the agenda, seconded by Board Member Weale. Vote to approve was unanimous.
- 4.0 **APPROVAL OF PREVIOUS MEETINGS MINUTES:** Board Member Weale motioned to approve minutes, seconded by Board Member MacDonald. Vote to approve was unanimous
- 5.0 **PUBLIC COMMENT:** Chris Norden with the California Special Districts Association informed the board about what he can offer. The CSDA is having a Board Member conference and invited our Board Members to attend. The conference will be held October 6th – 8th. Chief Steineke asked about the cost of the conference. \$300 - \$350/person. Also csda.net is a wealth of information and resources available to us. 6 month free trial with full range of benefits.
- 6.0 **BUDGET VS ACTUAL:** Administrative Assistant Hughes provided a current budget vs actual to the board.
 - 6.1 Board Member Weale informed the board about the missing amounts for salaries in the adopted final budget. Please see attached for budget adjustments.

Board Member MacDonald motioned to approve the budget changes, seconded by Board Member Swayne. Vote to approve was unanimous
- 7.0 **RESOLUTION FOR ANNUAL APPROPRIATION LIMITS:** Chief Steineke read to the board Resolution 25-05

Board Member Weale motioned to approve Resolution 25-05, seconded by Board Member MacDonald. Vote to approve was unanimous

8.0 PROPERTY TAX 2% INCREASE TO DIRECT CHARGE: Chief Steineke read to the board Resolution 25-06, increasing the parcel fee from \$20.00 to \$20.40

Board Member MacDonald motioned to approve Resolution 25-06, seconded by Board Member Weale. Vote to approve was unanimous

9.0 CHIEF STEINEKE UPDATE

9.1: Safety purchase – 7 complete turnout gear have been ordered, scheduled to ship on 7/18/25

9.2: SCBA purchase – 4 new SCBA's have been ordered - \$34,070.06 – end of August

9.3: Fire Brew Crew – need to get the word out, new sign

9.4: Chief Steineke read to the board Pinnacle Health's proposal

The pricing is as listed below:

PINNACLE HEALTH

PRESTIGE URGENT CARE

Employee \$72 month

Employee \$85/month

Spouse \$72 month

Spouse \$45/month

Children \$20 month/PER CHILD

Children \$19/month/PER CHILD

2 hour new patient intake exam.

Dr. Christine is more of a primary care physician as where Prestige is more of an urgent care.

Dr. Christine is limiting the number of patients in her program thereby reducing the wait times to be seen.

She is available by phone as well as text.

No minimum number of participants to enroll.

If an employee becomes ineligible they will have the option to continue coverage at our negotiated rate at their own expense.

Board Member Weale asked for an updated Policy

9.5 Statistics, January 1st – May 20th - June 16th - July 16th

Calls for service YTD–	47 – 69 – 100
Calls for Service	5/20 – 6/16 – 7/16

Calls for service current month – 31

Medical –	25 last month – 10 past month – 12 current month
Public assist –	3 last month – 0 past month – 0 current month
Motor vehicle accident –	9 last month – 4 past month – 4 current month
Smoke check –	7 last month – 2 past month – 1 current month
Vegetation fire –	0 last month – 5 past month – 11 current month
Structure fire –	1 last month – 0 past month – 2 current month
Vehicle fire	1 last month – 0 past month – 1 current month
False alarm –	1 last month – 0 past month – 0 current month
Other –	0 last month – 1 past month – 0 current month

School Programs –	2 hours
Training Hours YTD–	433 total man hours
Training Hours Month –	58 man hours

9.6 Chief Steineke Informed the board about a Volunteer Firefighter, New Recruit Manual the county is using and recommended we follow the same guidelines

9.7 Chief Steineke talked about downsizing our vehicles. Something to consider in the future

10.0 ORAL COMMUNICATION:

Board Member Weale talked about having a town siren and the benefit of having one to notify the community of a fire or other emergencies. She wonders if it would be worth restoring ours to use. A generator would be needed. Chief Steineke said Battalion Chief Ohde is looking into getting one, PG & E may pay for it.

Meeting adjourned by Board Member Swayne at 7:36pm

X

Kelly Hughes
Clerk of the Board

X

Date