



Shasta Fire Protection District

10644 High St, Shasta, CA 96087 (530) 241-4615
Email: info@shastafire.org Website: shastafire.org

AGENDA

Board of Directors Meeting
Wednesday, July 16th, 2025 @ 6:00pm
Meeting location: 10644 High Street, Shasta, CA 96087

Agenda:

- 1.0 Roll Call of Board Members and Staff
- 2.0 Pledge of Allegiance
- 3.0 Approve current agenda.
- 4.0 Approve previous meetings minutes.
- 5.0 Public Comment
- 6.0 Budget vs Actual
 - 6.1 Proposed 25/26 budget adjustments
- 7.0 Resolution for annual appropriation limits
- 8.0 Property tax 2% increase and resolution
 - would increase parcel fee from \$20.00 to \$20.40
- 9.0 Chief Communications – Presented by Chief Steineke
- 10.0 Oral Communication

Next Meeting: Wednesday, August 20th, 2025 at 6:00 pm.

SHASTA FIRE PROTECTION DISTRICT

25/26 BUDGET



0456 SHASTA FIRE PROTECTION DIST		Adjusted Budget	Actual	Adopted
Account	Description	2024 - 2025	Exp/Rev 06/30/2025	Budget 2025 - 2026
1000	CASH IN COUNTY TREASURY	-	997,642.00	1,017,424.00
4800	DUE FROM OTHER GOV'T	-	19,779.00	-
101000	CURRENT SECURED TAXES	276,514.00	314,098.00	282,000.00
101001	CURRENT UNITARY TAXES	12,065.00	14,806.00	12,000.00
101011	CURR SEC TAX DEL ADV TEETER	5,578.00	-	6,000.00
101100	SUPPLEMENTAL TAXES CURRENT	7,573.00	3,528.00	7,573.00
101111	SUPPLEMENTAL TAXES CURR TEETER	1,248.00	-	1,248.00
102000	CURRENT UNSECURED TAXES	14,807.00	16,161.00	15,000.00
103010	SUPPLEMENTAL TAXES PRIOR	14.00	28.00	-
104000	PRIOR YEAR UNSECURED TAXES	278.00	261.00	100.00
	TAXES	318,077.00	348,882.00	1,341,345.00
420000	INTEREST	257.00	7,981.00	300.00
	REVENUE FROM MONEY & PROPERTY	257.00	7,981.00	300.00
546000	STATE HOMEOWNERS EXEMPTION	2,058.00	3,405.00	1,500.00
	INTERGOVERNMENTAL REVENUES	2,058.00	3,405.00	1,500.00
668154	S/A FIRE SUPPRESSION CURR	23,500.00	20,120.00	23,500.00
692021	OUT OF DISTRICT RESPONSE	0.00	5,009.00	-
	CHARGES FOR SERVICES	23,500.00	25,129.00	23,500.00
799311	LITIGATION SETTLEMENT	-	97,059.00	-
799998	DEPOSITS FROM DISTRICT	-	599,879.00	-
	MISCELLANEOUS REVENUES	-	696,938.00	-
	REVENUES*****	343,892.00	1,082,335.00	1,366,645.00

0456 SHASTA FIRE PROTECTION DIST		Adjusted	Actual	Adopted
Account	Description	Budget	Exp/Rev	Budget
		2024 - 2025	06/30/2025	2025 - 2026
011000	REGULAR SALARIES	231,530.00	32,079.00	231,530.00
017000	EXTRA HELP	-	5,825.00	-
018100	EMPLOYER SHARE FICA	12,829.00	2,479.00	18,000.00
018300	EMPLOYER SHARE HEALTH INSUR	38,190.00	-	38,190.00
018400	EMPLOYER SHR UNEMPLOYMENT INS	4,050.00	659.00	4,000.00
018500	WORKERS COMP EXPOSURE	16,200.00	12,335.00	25,000.00
	SALARIES AND BENEFITS	302,799.00	53,377.00	316,720.00
032300	CLOTHING/PERSONAL SUPPLIES XP	100,000.00	11,604.00	90,000.00
032500	COMMUNICATIONS EXPENSE	3,766.00	1,995.00	4,000.00
032700	FOOD EXPENSE	-	497.00	-
033100	INSURANCE EXPENSE	6,000.00	-	7,000.00
033500	MAINTENANCE OF EQUIPMENT	11,914.00	2,780.00	40,000.00
033700	MAINTENANCE OF STRUCTURES	3,121.00	415.00	100,000.00
033900	MEDICAL/DENTAL/LAB SUPPLIES	-	5,829.00	-
034100	MEMBERSHIPS	-	236.00	-
034500	OFFICE EXPENSE	1,040.00	3,948.00	3,000.00
034800	PROF & SPECIAL SERVICES	21,040.00	34,356.00	13,000.00
034893	PROP TAX ADMIN SVS	7,352.00	19,227.00	7,500.00
034894	CHGS INVESTMENT EXPENSE ADMIN	-	218.00	-
034895	CHGS INVESTMENT EXPENSE OTHER	-	276.00	-
035500	MINOR EQUIPMENT	20,175.00	20,685.00	199,000.00
035700	SPECIAL DEPARTMENTAL EXPENSE	3,227.00	4,055.00	5,000.00
035900	TRANSPORTATION & TRAVEL	13,500.00	2,233.00	13,000.00
035940	TRANS/TRVL FUEL	5,878.00	-	6,000.00
036100	UTILITIES	6,138.00	3,994.00	7,900.00
	SERVICES AND SUPPLIES	203,151.00	112,348.00	495,400.00
051387	CONTR TO LAFCO	800.00	-	1,000.00
	OTHER CHARGES	800.00	-	1,000.00
	EXPENDITURES*****	506,750.00	165,725.00	813,120.00
	INCOME-EXPENSE=FUND BALANCE	(162,858.00)	916,610.00	553,525.00
Restricted Use-Zoff Fire Settlement PG & E		Restricted Grant Funds		(50,000.00)
Designated Fund Bal		Economic Uncertainty		(60,000.00)
Designated Fund Bal		Match for Grant Apps		(100,000.00)
Capital Improv Fund		Vehicle Replacement		(100,000.00)
Capital Improv Fund		Funds for new Sta 56		(238,852.00)
Total Designated Fund Bal				(548,852.00)
Total Undesignated FB				4,673.00
Total FB				553,525.00

Stanley Swayne:
President

Cynthia MacDonald:
Board Member

Susan Weale:
Board Member

Kelly Hughes:
Clerk of the Board

RESOLUTION NO 25-05

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
____SHASTA FIRE PROTECTION DISTRICT____
ESTABLISHING THE APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2025-26

WHEREAS, the Article XIII B of the California Constitution requires certain special districts to establish an annual appropriations limit, and

WHEREAS, the limit is based on appropriations only from proceeds of taxes, and

WHEREAS, Government Code §7900-7914 and §2227-2228 provides the process in which to calculate the appropriations limit, and

WHEREAS, the Shasta County Auditor-Controller has complied with the provisions of Article XII B in determining the appropriations limit for fiscal year 2025-26; and

NOW, THEREFORE, BE IT RESOLVED that the Board establishes the Shasta Fire Protection District appropriations limit at \$ 291,303 for Fiscal Year 2025-26 and that the annual adjustment factors used to calculate the appropriations limit shall be:

- a) The percentage change (10.10%) in local assessment rolls from preceding year due to the addition of local non-residential new construction.
- b) The percentage change (-0.03%) in population within Shasta County, combined with the change in population within all counties having borders that are contiguous with Shasta County.

DULY PASSED AND ADOPTED this 16TH day of July, 2025, by the Board of Trustees of the Shasta Fire Protection District by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Board Chair

Date

Clerk of the Board

Date

RESOLUTION NO 25-06

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
____ SHASTA FIRE PROTECTION DISTRICT ____
2% TAX INCREASE ON \$20 PARCEL FEE
FISCAL YEAR 2025-26**

WHEREAS, pursuant to Article 3.6 (commencing with Section 50078) of Chapter 1 of Division 1 of Title 5 of the Government Code, assessments for fire suppression purposes are imposed on parcels of real property within the Shasta Fire Protection District.

WHEREAS, in each subsequent year as part of a duly noticed public hearing, the FPD Board may choose to adopt an inflation adjustment factor by resolution to increase the maximum special tax rate by an amount of up to two percent if needed to balance the next year's budget. An inflationary adjustment may be applied annually to account for normal cost of living increases in providing fire services. This factor is the maximum that the special tax could be raised in a fiscal year.

WHEREAS, the costs of maintaining and operating fire suppression equipment as well as the operational costs of maintaining the fire station have continually risen over the 2024-2025 fiscal year.

NOW, THEREFORE, BE IT RESOLVED The Shasta Fire Protection District hereby increases the Annual Fire Assessment by a factor of 2% for the 2025-2026 fiscal year, from the previous assessment in the 2024-2025 fiscal year, as approved by public ballot in 2024.

- a) The percentage will increase the current parcel fee of \$20.00 to \$20.40.

DULY PASSED AND ADOPTED this 16TH day of July, 2025, by the Board of Trustees of the Shasta Fire Protection District by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Board Chair

Date

Clerk of the Board

Date