

RESOLUTION # 24-01-001

A resolution regarding approval to pay invoices

WHEREAS, the Shasta Fire Protection District must pay its bill in a timely manner,

NOW, THEREFORE BE IT RESOLVED, that the Shasta Fire Protection District Board of Directors hereby grants the Fire Chief, the Administrative Assistant, and a Board Member approval to authorize and pay the following invoices:

1. Utility bills (electricity, gas/propane, telephone, internet)
2. Building and fleet maintenance
3. All other invoices up to \$5,000
4. Invoices over \$5,000 need two authorized signatures

All other invoices must be submitted to the Board for approval at the regularly scheduled meeting.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that all invoices paid by the Fire Chief or the Administrative Assistant will be presented to the Board for review at the next scheduled meeting, along with a report from the County financial system showing all invoices processed since the previous board meeting.

Ayes 3 Noes 0 Abstain 0 Absent 0

Passed and approved by the Board of the Shasta Fire Protection District in a meeting held on the 19 day of SEPTEMBER 2024.



Stanley L. Swayne Printed name
Chairperson



MOLLY GONZALEZ Printed name
Clerk of the Board

Date 09/19/2024

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