



# Shasta Fire Protection District

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## Board of Directors Regular Meeting Minutes May 14, 2026

### Board Members Present:

Cynthia MacDonald, Chair  
Susan Weale, Vice Chair  
Stanley "Rusty" Swayne

### Staff Present:

Chief Steineke  
Battalion Chief Ohde  
PCF Steineke

**Community Members Present:** Tim Weaver

- 1.0 **CALL TO ORDER:** The meeting was called to order by MacDonald at 4:00PM
- 2.0 **PLEDGE OF ALLEGIANCE:** Flag salute led by MacDonald
- 3.0 **APPROVAL OF AGENDA:** Approval of Agenda. Swayne motioned to approve, Weale Seconded. Vote to approve was unanimous
- 4.0 **APPROVAL OF PREVIOUS MEETING MINUTES:** Minutes approved with revisions identifying Nolda as Nolda Short, Shasta County Auditor/Controller and Collin as Collin Bogner as legal counsel
- 5.0 **PUBLIC COMMENT:** Tim Weaver reported that the McConnell Foundation grant application was not approved and stated he is pursuing an alternative grant opportunity through CAL FIRE
- 6.0 **BUDGET VS ACTUAL:** The Board reviewed the Budget to Actual report, with Steineke addressing questions on expenses and providing an update that tax revenue exceeded

expectations. Swayne motioned to approve, and Weale seconded. Vote to approve was unanimous

**7.0 Resolution 26-01:** The Board adopted Resolution 26-01 authorizing designated representatives to act on behalf of the agency for opening and management of accounts and online agreements at U.S. Bank. Swayne motioned to approve, and Weale seconded. Vote to approve was unanimous

**8.0 VEHICLE PURCHASE:** Chief Ohde presented a proposal for the Chief's vehicle purchase, highlighting its benefits and noting that, with Zogg Fire settlement funds and increased tax revenue, the out-of-pocket cost would be minimal. Weale motioned to approve the purchase of a new fire chief's vehicle, and Swayne seconded. Vote to approve was unanimous

**9.0 CHIEF COMMUNICATIONS:**

**9.1** 2 Firefighters have completed their driving hours and have taken the DMV test and passed

**9.2** The Firefighters have completed 13 hours of their supervised behind the wheel of driver training hours

**9.3** Equipment Update-

- A. Engine 56 Annual Service and repairs completed
- B. Water Tender 56 Annual Service and repairs completed
- C. Engine 556 Annual Service and repairs completed
- D. Engine 256 in the shop for Annual Service and repair

**9.4** 2026 Statistics thru 4/30/26

Medical Aid (EMS)	<b>10</b>	Structure Fire (STR)	<b>0</b>
Public Assist (PSA)	<b>1</b>	Vehicle Fire (VEH)	<b>0</b>
Motor Vehicle Accident (MVA)	<b>2</b>	False Alarm (FA)	
Smoke Check (SMK)	<b>1</b>	Other (OTH)	<b>0</b>
Vegetation Fire (VEG)			<b>0</b>
Training Firefighter Hours (YTD)	<b>501</b>	Training Firefighter hours this period	<b>181</b>
Driver Training hours complete	<b>13</b>		

**9.5 Staff Update**

Chief Officers (3)

Firefighters (11) PCF Brenton Fillmore will be moving for work

Administrative Assistant (1)

**10.0 REVIEW AND ADOPTION OF POLICIES:** The board was presented with 6 new policies for the department. Those being Chain of Command, VFF Application Process, Conflict of Interest, Training Bureau Responsibilities, General Safety, and Safety Committee. There were revisions to be made to the VFF Application Process Policy. That policy will be brought to the next board meeting for approval. All other policies were approved. Swayne motioned to approve. Weale seconded. Vote to approve was unanimous

**11.0 ORAL COMMUNICATION:**

Chief's Performance and format. – Discussion was had as to the format of the Fire Chief's performance and evaluation. It was agreed to use the format from the March 18th Board Meeting (section 9.0)

BLM burn piles – The piles along Swasey Road are on BLM land. BLM's plan was to burn them in the Fall.

MacDonald asked where we were with the background checks. Steineke stated that he hasn't heard anything yet

Christmas Parade – MacDonald has requested the District participate in the Christmas parade this year

Lemurian Report – The District supported the event with 3 pieces of equipment and 7 personnel. 375 people participated in the race. The injuries were down from the prior year

**Meeting adjourned by MacDonald at 6:03 PM**



Chelsea Clair  
Board Secretary

6/17/26