



Shasta Fire Protection District

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Board of Directors Regular Meeting Minutes June 17, 2026

Board Members Present:

Cynthia MacDonald, Chair
Susan Weale, Vice Chair
Stanley "Rusty" Swayne

Staff Present:

Chief Steineke
Battalion Chief Ohde
Administrative Assistant Clair
Paid Call Firefighter Steineke

Community Members Present: N/A

- 1.0 **CALL TO ORDER:** The meeting was called to order by MacDonald at 6:00pm
- 2.0 **PLEDGE OF ALLEGIANCE:** Flag salute led by MacDonald
- 3.0 **APPROVAL OF AGENDA:** Approval of Agenda. Swayne motioned to approve, Weale Seconded. Vote to approve was unanimous
- 4.0 **APPROVAL OF PREVIOUS MEETING MINUTES:** Approval of Minutes. Swayne motioned to approve, Weale seconded. Vote to approve was unanimous
- 5.0 **PUBLIC COMMENT:** N/A
- 6.0 **BUDGET VS ACTUAL:** The Board reviewed the budget, they had a few questions- Some being MacDonald asking if we got our refund on the turnouts, Steineke stated we have not yet but it is a work in progress. MacDonald also wanted to confirm if the \$9,200 in truck repairs was just one vehicle or two, Steineke confirmed it was for one vehicle being Engine-

556. Ohde stated how he thought it to be interesting that our projected income is higher- Steineke agreed but did state that we had an unexpected tax increase. Board members accepted the budget to actual

A.) ZOGG FUND APPROVAL USAGE: Someone had suggested that Steineke talk to the DA about the Zogg fire funds, so Steineke got in contact with the DA and found out that we cannot use the funds for more than paying for trainings/certifications and small equipment- Steineke is thinking he would like to send some volunteers to arson investigation classes

7.0 FISCAL YEAR (F/Y) 26/27 PROPOSED BUDGET: Steineke presented the proposed budget for F/Y 26/27, he explained that he looked at F/Y 25/26 budget and compared it to our actual. He then used a similar template, the information he was provided from last year's fiscal-year budget to actual as well as advice from the county to create the proposed F/Y 26/27 budget

A.) REVIEW PROPOSED BUDGET- It was reiterated that this is a rough draft of the budget and that it does not have to be finalized until August 2026. All board members felt that it looked very good but Weale did have some suggestions to maybe add room in the budget for bullet proof vest, to which Steineke stated that the cost of one bullet proof vest is quite a bit, especially since they have to be custom sized to each individual and expire every 5 years and since we live in a rural area Steineke does not feel as if they are a much needed item for safety vs if we lived in the LA area where more shootings happen. Weale also wanted to suggest that we start setting money aside for the purchase of new gear for the future as they expire every so many years as well as getting new volunteers that we will have to purchase gear for, Chief's Steineke and Ohde and the other board members Swayne & MacDonald agreed

B.) APPROVAL OF RESOLUTION 26-02 (2% TAX INCREASE)- Swayne motioned to approve, Weale seconded. Vote to approve was unanimous

C.) APPROVAL OF RESOLUTION 26-03 (APPROPRIATIONS LIMIT)- Weale motioned to approve, Swayne seconded. Vote to approve was unanimous

8.0 BUDGET AMENDMENT FOR VEHICLE PURCHASE: Steineke stated that the board will need to approve the transfer of funds for the new Chiefs Utility vehicle as states above in 6.0-A (Zogg funds) we can no longer use the Zogg fire money for this purchase so we will need to pull money from a different account and put it in the new vehicle purchase account

A.) APPROVAL OF RESOLUTION 26-04(BUDGET ADJUSTMENT)- Weale motioned to approve, Swayne seconded. Vote to approve was unanimous

9.0 CHIEF COMMUNICATIONS: Steineke presents his monthly update to the board

9.1 Firefighters continue working on their driving hours

9.2 PCF Vess responded E-556 to multiple calls over the weekend of June 13th & 14th

A.) PCF Flynn will be moving just outside the district, we need to decide if we will let him keep the utility: The board and Chiefs Steineke & Ohde all agreed after some discussion that Flynn could keep the utility with some stipulations being if one of the PCF's is spending the day at the station to do training and respond to calls that he will need to relinquish the utility to said volunteer as well as still respond to calls within our district

9.3 Equipment Update-

A.) Jaw's units are in the process of an annual service/maintenance for the first time in about 7 years, one set has been completed, the technician will be coming back to complete our 2nd set

B.) Engine 256 has gone to the shop for its annual service and repairs

C.) Clair got in contact with Foothill High School's fire ROP (regional occupational program) and we will be donating all of our expired gear that we cannot use to them, as the fire ROP is to teach the basics of firefighting and how to responsibly wear and use gear to young adults who are aspiring to become a firefighter

D.) The new C-56 utility has arrived and is ready to go get picked up. Steineke will head down there within the next week or two to go pick up the new vehicle

9.4 2026 Statistics- thru 5/31/26

Medical Aid (EMS)	8	Structure Fire (STR)	1
Public Assist (PSA)	1	Vehicle Fire (VEH)	0
Motor Vehicle Accident (MVA)	7	False Alarm (FA)	0
Smoke Check (SMK)	2	Other (OTH)	0
Vegetation Fire (VEG)	0		0
Training Firefighter Hours (YTD)	529	Training Firefighter hours this period	28

9.5 Staff Update

Chief Officers (3)

Firefighters (10) PCF Brenda Woods resigned

Administrative Assistant (1)

- 10.0 ORAL COMMUNICATION:** The board decided that they will be having a special meeting Tuesday June 23 @1 and will be having a closed session @5:30PM before our next regular meeting on July 15 @6:00PM. Steineke also wanted mentioned before we adjourned our meeting that the Rescue out in French Gulch may be getting replaced, so we the Shasta Fire Dept. may be able to get our hands on it for cheap and/or donated, if we are able to do so we will be able to sell our Rescue in place of getting the newer one

Meeting adjourned by MacDonald at 7:55 PM

X Chelsea Clair

Chelsea Clair
Board Secretary

7/15/26